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MINUTES

BRIEFING MEETING - FORMULATION OF A BUSINESS CASE FOR DATA CENTRE INFRASTRUCTURE PROJECTS BID

07th OCTOBER 2025 AT 10H00 AM

Attendees from PowerCom: Ms. Christine Amwaalwa

Agenda

- Discussion on the roles of attendees in the meeting.
- Q&A Session for PowerCom Formulation of a Business Case for Data Centre Infrastructure Projects Bid

Introduction

Ms. Amwaalwa welcomed all attendees to the online briefing for the Formulation of a Business Case for Data Centre Infrastructure Projects - C/RFP/PC-0058/2025.

Queries

Responses to queries below in "RED"

1. Can an extension to the closing date be granted? Current closing date is 16th October 2025, proposed new due date to be 23rd October 2025.
   Closing date has been extended to 30th October 2025 at 15h00.
2. The document indicates that the briefing meeting is compulsory.
   The briefing meeting was NOT COMPULSORY. The instruction in the document was an error on our end.
3. Page 75 of the Document refers to the Scope of Works and states that "The successful bidder will be expected to perform the following tasks but not limited to". The Consultants would like the Scope of Works to clearly indicate the complete scope of works instead of the way it is worded because the Scope of Works directly affects the financial proposal and timelines for the project.
   The scope of works is complete as is and the proposal must be based on the items listed in the document, anything outside the scope will be costed separately.

Directors: Ms Eldorette Harmse (Chairperson), Mr Set-Son Shifidi (Vice -Chairperson), Ms Mary N. Shiimi, Ms Tonata Nghifitikeko , Mr Nicky Mutenda, Mr Armando Perny
Chief Executive Officer: Mr Beatus Amadhila
Company Secretary: Ms. Annethe N Jason
Registration Number: 2000/535

4. With regard to the submission, should the financial proposals be submitted separately from the Proposal?

   It need not be submitted separately but it must be clearly identifiable within the submission.

5. On the 10% guarantee 3.4 (h) on page 25. Is it really a mandatory requirement and what form of security will you require?

   It is not a mandatory requirement for this consultancy.

Conclusion

Bidders may send all queries to tenders@powercom.na.

The minutes of the meeting will be sent to all the bidders who requested the bid documents.

Meeting adjourned at 10h26 am.

Compiled By:

Christine Amwaalwa
Procurement Officer
PowerCom (Pty) Ltd